



## City of Torrance

The Torrance Ethics and Integrity Committee is an advisory body to the City Council. Meetings will normally be held on the fourth Wednesday of the month at 6:30 p.m. in the West Annex Commission Meeting Room. There may be occasions; however, when the Committee adjourns to a special meeting that will deviate from the above notations concerning date and/or location.

The Committee welcomes public comment; however, the current ordinance establishing this Committee does not empower the Committee to investigate or act on public complaints. The staff liaison can provide a resource sheet with contact information for addressing specific concerns.

Direct any other questions or concerns to Laura Lohnes, Staff Liaison to the Torrance Ethics and Integrity Committee, at 310.618.2967. Agendas are posted on the City of Torrance Home Page [www.torranceCA.gov](http://www.torranceCA.gov)

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in this meeting, please call 310.618.2967. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR 35.102-104 ADA Title II]

**HOURS OF OPERATION**  
Monday through Friday from  
7:30 a.m. to 5:30 p.m.  
Offices are closed alternate Fridays.

# Torrance Ethics and Integrity Committee

WEST ANNEX COMMISSION MEETING ROOM  
3031 TORRANCE BOULEVARD  
TORRANCE, CALIFORNIA 90503

June 23, 2010 -- 6:30 P.M.

## A G E N D A

### CALL TO ORDER

### ROLL CALL / MOTIONS FOR EXCUSED ABSENCE

### FLAG SALUTE

### ORAL COMMUNICATIONS #1 (Limited to a 30 minute period)

Comments on this portion of the agenda are limited to items not on the agenda and to no longer than three (3) minutes per speaker. Under the provisions of the Brown Act, the Committee is prohibited from taking action or engaging in discussion on any item not on the posted agenda.

1. Report of staff on posting of the agenda
2. Approval of Minutes: April 28, 2010
3. Approval of Minutes: May 25, 2010
4. Election of Chair for fiscal year 2010-11 and Vice Chair for the first six months of fiscal year 2010-11.
5. Discuss and consider setting dates for the Ethics and Integrity Committee for the remainder of 2010.
6. Discuss and consider the placement of a news release advertising the meeting dates, time, location as well as the mission of the Ethics and Integrity Committee.
7. Discuss and consider strategies, scheduling, and resources that would allow for Implementation of Ethics Committee work plan goal to promote and encourage ethical conduct for elected office candidates.
8. Discuss and recommend guidelines for use when considering appointment of commissioners in order to avoid the appearance of a conflict of interest.
9. Discuss draft report to the City Council regarding the City's ethics training programs and outreach efforts.

### ORAL COMMUNICATIONS #2

Comments on this portion of the agenda are limited to items not on the agenda and to no longer than three (3) minutes per speaker. Under the provisions of the Brown Act, the Committee is prohibited from taking action on or engaging in the discussion of any item not on the posted agenda.

### ADJOURNMENT

**ROLL CALL:** Gallagher, Gottshall-Sayed, Matsuda, Montoya, Payne